



Consultation on our Proposal to Extend the Age Range of
The Henry Prince First School to a Primary School
Age 2 to 11 year old provision for 2019-20.

The Henry Prince First

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CONSULTATION ON OUR PROPOSAL TO EXTEND THE AGE RANGE OF THE HENRY PRINCE FIRST SCHOOL, MAIN ROAD, MAYFIELD DE6 2LB , TO A SINGLE PHASE PRIMARY PROVISION FOR 2-11 YEAR OLDS FROM SEPTEMBER 2019.

The Purpose of the Consultation Document

The purpose of this document is to provide information on a proposal to extend the age range of The Henry Prince First School from 2 - 9 years to 2 - 11 years, to create a full primary provision. This will mean that the school will take children from age 2 (Nursery taking children in the term of their 3rd birthday) to age 11 (Year 6).

1. Background

The Henry Prince First School was graded 'Good' by Ofsted in October 2017. In recent years the Governors and the Senior Leadership Team at school have been considering how best to support the children of our community and secure a strong and positive future for our school within the ever changing national, regional and local contexts. Following debate, research and collaboration with Staffordshire County Council, Lichfield Diocesan Board of Education, parents, staff, the local community and other local schools the Governing Body would like to propose a significant change to The Henry Prince First School. Following national guidance and the changing structure of the schooling in Ashbourne the children would be best served completing key stage 2 at its conclusion in year 6 and then moving to secondary school.

This change is fundamental to our educational vision *'to provide a happy, safe, secure and stimulating learning environment in which all individuals will become numerate, literate, creative, curious and caring; valuing themselves and others.*

We will work alongside others in the local community to ensure the further development of all and in doing so, will endeavour to become a centre of excellence within our learning community'.

This change would be to the benefit of all our children and the wider community enabling us to build on our identified strengths and continue to provide a rich and exciting education for the children of Mayfield. This paper aims to provide you with the information you might need to be able to contribute your views on this proposal.

2. Contextual Position

The Governing Body have recently undertaken a consultation on the closure of the school and as a result of the local support from parents presented a Business Plan for the continuation and growth of the school, which has been accepted by the Local Authority. The change will provide parents with the ability to attend the popular Queen Elizabeth Grammar School in Ashbourne or continue into the three tier provision in Uttoxeter. There has been much change in the surrounding areas with a significant number of schools now being Academies or following consultation primaries.

3. Proposal

We believe that the children would benefit from a full Primary School setting that is designed to meet the learning needs of a child at Early Years, Key Stages 1 and 2 and lead them, seamlessly, into subsequent Key Stage 3.

The proposed change would provide stability and a continuity of learning, and more significantly reflect the changing face of schooling in the surrounding rural areas and the immediate locality.

Whilst this is a consultation solely about The Henry Prince First School, other schools in our locality have already concluded their consultations and are either in the process of transition or functioning as a full primary site. We will hold our own consultation sessions where stakeholders will have the opportunity to feedback to school.

To summarise, the benefits of this proposal will be:

- To provide for continuation of the curriculum, whereby we can ensure continuity within Key Stage 2 fully without having to consider the interruption of transition at the end of Year 4;
- It supports the level of progress children make by reducing the number of transition points. With the intention of improving children's attainment and progress across all phases;
- To engage in greater collaborative working between and among phases with a view to enhancing the sharing of specialist provision;
- To sustain high standards of education and maintain the nurture and well-being of children by offering them only the minimum change of schools, thereby ensuring sustained progress in all areas;
- To ensure that a broad, balanced and cohesive curriculum that meets the needs of all;
- To offer all children and young people an exciting and innovative curriculum provision that meets their needs and supports them in achieving their full potential;
- To allow us to track and monitor pupil progress and attainment throughout Early Years, Key Stage 1 and 2 within the same school, building improved accountability for pupil progress within all areas and bringing the school in line with the prevailing system of education across the majority of the UK;
- To map the progress of curriculum subjects all the way to Year 6 ensuring foundations built lower down in the school are carried through, allowing all children to continue to work in an environment that completes their entire Primary Education in one setting;
- To offer children a further 2 years within a primary model of teaching and learning before moving to a secondary model. This will give pupils time to mature and become 'Secondary Ready' in line with the National Curriculum expectation at the end of Year 6;
- To drive up standards at the end of Key Stage 2;
- To nurture our children and help them work together towards their aspirations in an environment they are familiar with;
- To improve parental choice with regard to the variety of options and opportunities that are being offered within the community;
- To support disadvantaged children in meeting their potential and enhancing their outcomes;

You are invited to meetings as part of this consultation – please see the schedule for consultation on pages 8 & 9.

3. Details of the Proposed Arrangements for 2018-19

The Governing Body is able to propose, consult upon and then make the decision to alter the upper or lower age limit by up to two years (except where adding a Sixth Form provision is proposed). The Governing Body is not required to follow a statutory process but is required to follow the Department for Education's guidance and meet the expectations listed within the guidance when consulting. The DfE also provides guidance for decision makers that the Governing Body is required to follow. If following consultation, the Governing Body decide to go ahead with the proposal of The Henry Prince becoming a primary school for children from age 2-11 all relevant parties will be notified of this change and the School will inform the Secretary of State by updating the Register of Education Establishments (Edubase). This change would then come into effect from September 2019.

4. Implementing Age Phase Changes 2019-20 Onwards

We are seeking to offer continuity of learning throughout the primary stage of schooling and in particular to maintain high quality provision through the entire National Curriculum phases known as The Early Years Foundation Stage (Nursery and Reception), Key Stage 1 (Years 1 and 2) and Key Stage 2 (Years 3, 4, 5 and 6).

The National Curriculum will be delivered across the full primary age range which staff are trained to teach. Continued Professional Development (CPD) will continue to be offered. In line with primary schools across the country we will deliver this broad and balanced curriculum without the need for specialist facilities but continuing as a school to deliver high quality teaching with the potential of using specialist teachers for areas such as PE, Music and Modern Foreign Languages.

Although the use of specialist facilities is not necessary in order to deliver the full National Curriculum across the primary years, we will work closely with local Secondary Schools in order to access any specialist facilities deemed appropriate.

We will continue to liaise with the next phase schools and local cluster schools to ensure a progressive learning journey for our children.

5. Admission of Children

If the proposed change of age range is agreed by the Governing Body, parents of pupils already on roll at the school will have the option to not apply for a Year 5 place elsewhere as children will be able to continue until the end of Year 6 within the same setting.

The Henry Prince First School is currently available for 3 -9 year olds and is proposing to become a 2-11 Primary School with one admission point in the Reception Year. Our admissions are managed by the Local Authority (Staffordshire County Council). Places are allocated based on the admissions criteria, which take into account various factors such as catchment area, whether children have siblings in the school or whether the child is 'looked after'. Children will be admitted in the academic year they turn 5 (Year R) and without reference to ability or aptitude.

[The Henry Prince C of E \(C\) First School](#)

The admissions criteria for the school are currently:

1. All 'looked after' children and previously 'looked after' children
2. Pupils living in the catchment area with siblings at the school
3. Other pupils living in the catchment area
4. 'Very exceptional' medical grounds
5. Other siblings of pupils currently attending the school
6. Any other children

The admissions criteria will be applied separately and sequentially until all places are filled. Priority is not given within each criterion to children who meet other criteria. If applying these criteria results in there being more children with an equal right to admission to the school than there are available places, then tie break will be the distance the child lives from the School, measured in a straight line, using the Local Authority's computerised measuring system. Those living closer to the School will receive the higher priority. The distance will be measured from the address point of the child's home to a central marked point on the School site. Priority will not be given within each criterion to children who meet other criteria. In the event of (a) two or more children living at the same address point (e.g. children resident in a block of flats) or (b) two addresses measuring the same distance from the school, the ultimate tie-breaker will be random selection, using the School Admissions Team database to allocate the place.

Children with a Statement of Special Education Needs or Education, Health and Care Plan are required to be admitted to the academy/school named in the Statement or Plan and will be allocated a place ahead of those without a Statement of Special Education Needs or Education, Health and Care Plan in the allocation process. Thereafter the admissions criteria for each academy/school will apply to those children without a Statement of Special Education Needs or Education, Health and Care Plan. After allocations have been made, if an application is made late or is received as part of the in-year process, pupils who have a Statement of Special Educational Needs or Education, Health and Care Plan are required to be admitted to the school which is named on the statement or Plan, even if the school is full.

All Local Authorities have a Fair Access Protocol which operates outside of the arrangements of coordinated admissions (i.e. those children being admitted to the point of entry at an academy/school) to ensure unplaced children, especially the most vulnerable are offered a suitable school place. Pupils identified for admission through the Fair Access Protocol will be admitted even if the school is full.

Parents/guardians who want their child to transfer to the next phase of school outside of their normal age group must make the request in sufficient time for it to be considered before the application deadline. All in year admission applications must be made to Staffordshire County Council.

The School allocates places on an equal preference basis as explained in the Local Authority Academy/School transfer booklet and is a part of the Local Authority co-ordinated admissions process.

Applications for admission into Reception must be made to the home Local Authority in accordance with procedures explained in their admission literature and website.

The Henry Prince C of E (C) First School

Requests for admission into other year groups should be made to the Local Authority on the In-Year application form. The form is available from the school or Local Authority and can also be downloaded from the Local Authority website.

Definitions

“Looked after” children

A ‘looked after’ child is a child who is (a) in the care of the local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see Section 22(1) of the Children Act 1989).

Previously “looked after” children

A previously ‘looked after’ child is one who immediately after being ‘looked after’ became subject to an adoption, residence, or special guardianship order. An ‘adoption order’ is an order under section 46 of the Adoption and Children Act 2002. A ‘residence order’ is an order settling the arrangements to be made as to the person with whom the child is to live under section 8 of the Children Act 1989. Section 14A of the Children Act 1989 defines a ‘special guardianship order’ as an order appointing one or more individuals to be a child’s special guardian (or special guardians).

Home Address

A child’s home address will be regarded as the address of the parents or guardians with parental responsibility with whom the child normally lives. This will not usually include grandparents, aunts or uncles. Where a child spends time with parents/guardians at more than one address, the address used to allocate a school place will be the one at which the child is ordinarily resident and where the child spends the majority of the school week (Mondays to Fridays) including nights. If there is any query on the home address this will be checked against original official documentation e.g. council tax bill, a recent utility bill (gas, electricity or water), a rental agreement, child benefit annual statement or family tax credit information.

‘Very Exceptional’ Medical Grounds

‘Very exceptional’ medical grounds refers to cases where there are exceptional medical reasons which make it essential that a child should attend a particular school and where the preferred school is the only school locally that could meet the child's needs. A medical report from the child's doctor or consultant must be submitted with the application form, setting out valid medical reasons why it is essential for the child to be admitted to the school in question and the difficulties that would be caused if the child had to attend another school. The Local Authority reserves the right to seek further information in order to determine whether it is essential for a child to be admitted to the preferred school on medical grounds. Admission on medical grounds cannot be considered where the medical condition relates to that of a parent/carer, brother or sister, or other relative / childminder.

Sibling

A sibling refers to a brother or sister, half brother or sister, step brother or sister, adopted brother or sister or fostered brother or sister where foster care has been arranged by a Local

Authority or the child of the parent/guardian's partner, and in every case, the child should be living at the same address. The sibling must be in the school at the time of application and be likely to remain in the school at the proposed date of admission.

7. Process of Consultation

The purpose of the consultation is to seek views of the children, parents/guardians and the wider community about the proposals being put forward. This will allow the School Governors to make a fully informed decision as to whether to convert The Henry Prince First School to a full primary school. It also provides a time where you can ask questions about the proposal.

In order to engage in meaningful and informed consultation, we will be holding a number of consultation events to engage with all stakeholders, as well as providing the opportunity for individuals and institutions to make written submissions about the proposals. All of this evidence will be collated into a Consultation Report that the Governing Body will consider, with the aid of the DfE's publication 'Guidance for decision-makers (published April 2016) prior to making their decision.

Below is the full timetable for the consultation process.

Date	Action
16.03.2018	Consultation begins
21.03.2018	Meeting with parents/public
10.05.2018	Consultation ends
	If the Governing Body decides to proceed, it will publish its decision on the age range consultation and determine its admission arrangements. The Governing Body will then notify the Secretary of State by updating Get Information for Schools website.
September 2018	Last year 4 pupils moving to Middle or other primary schools
September 2019	Current Year 4 pupils stay at the school forming the first Year 5 group September
September 2020	First Year 6 group established Parents of Year 6 pupils make application for Transfer to Secondary 2021
September 2021	First transition of pupils from The Henry Prince Primary School to Secondary School

You can take part and have your say in the following ways:

- By completing the attached response form
- By email – office@henryprince.staffs.sch.uk
- By letter - Chair of Governors, The Henry Prince First School, Main Road, Mayfield, DE6 2LB
- Meetings at The memorial Hall, Mayfield with the Headteacher and Governors as above (parents/guardians/public).

The consultation will run from 16.03.2018 until 12 noon on 10.05.2018. We are specifically discussing our proposals with the following groups, and would encourage anyone interested to read through this proposal document and give us your views. The proposal has been made available to all local stakeholders including:

- Staffordshire County Council
- Derbyshire County Council
- Lichfield Diocesan Education Board
- Parents/carers of every registered child at the school
- Parents/carers of potential children in our catchment area and in Early Years provision
 - Staff who work at the school
 - Our local communities and our current site users
 - All other schools within local area
 - Anyone else who has an interest in the proposal

Once the consultation process is completed, the Governing Body of the School will meet to consider the responses and to answer queries that have been raised. It will then publish a Consultation Report on the School's website.

The Governing Body will then decide whether or not to ratify their decision to raise the upper age-limit of the School from 9 years to 11 years, thus creating an all-through primary provision. This will mean that the School will take children from age 2 to age 11 (year 6)

16.03.2018 – Letter to accompany consultation.

Dear Parents/Guardians/Staff/Member of the local community

Consultation to become a Primary School from September 2019 (up to year 6)

The Governing Body of The Henry Prince First School has decided that it should further investigate and consult on the proposal to extend the school's age range to include Years 5 and 6 in a Primary provision for 2019-20, commencing with children in Year 4 having the opportunity to move into Year 5 in September 2019.

You are invited to attend an information meeting as detailed below and the full consultation document can be found on the school's website which outlines the rationale and process of becoming a Primary School. We will be considering and inviting comments on the proposed age range changes for The Henry Prince School for 2019/20.

If you have any questions or would like to express your views, I would be grateful if you could submit these in writing or by email to office@henryprince.staffs.sch.uk by noon on the 26.04.2018. The final decision on any proposed changes will be made by the Governing Body.

The Henry Prince First School – Meetings for parents/guardians, staff, members of the community and neighbouring schools

28.03.2018 at 3.30pm	Meeting for staff
21.03.2018 at 5.30pm	Meetings for Parents/guardians

We look forward to seeing you and sharing our plans for the school's future.

Yours sincerely

Mr Chris Kinman

Chair of the Governing Body

The Henry Prince First School

CONSULTATION ON PROPOSAL TO EXTEND THE AGE RANGE TO A SINGLE PHASE PRIMARY PROVISION 2018- 2019

Please take the time to read our Consultation document and complete this questionnaire. Your feedback is important to us.

Please email completed questionnaires to office@henryprince.staffs.sch.uk, hand in at the school office or send by post to: Mr Chris Kinman Chair of Governors, The Henry Prince First School, Main Road, Mayfield, DE6 2LB

All responses must be received by noon on 26.04.2018.

The Proposal

Do you support the proposal that from September 2019, Year 5 pupils should have the opportunity to remain at The Henry Prince School and subsequently move into Year 6 in September 2020?

Strongly Agree	Agree	Neither Agree nor Disagree	Disagree	Strongly Disagree

Comment (Please give any comments or suggestions you may have including any alternative proposals you wish to put forward here):

Please tell us who you are.

We intend to analyse responses according to stakeholder group. Please tick all the boxes that apply in the list below.

- Parent of a child/children currently attending the School
- Member of staff who works at the School
- Parent of a child in local Early Years provision
- Governor, including Head Teacher, at a neighbouring school
- Member of the local community
- Representative of the Local Authority
- Other (please specify)

We will respect any desire to remain anonymous (no one will be publicly identified in the report on the consultation) but if you are content for us to know your name (or names if this is a joint response), please enter it/them here:

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